

1972-1973

The Mount Sinai School of Nursing



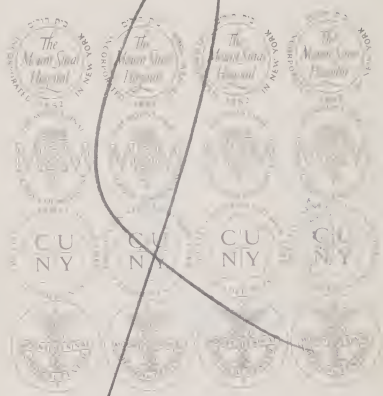
The City College

The City University of New York

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SPECIAL ANNOUNCEMENT

The editor of this bulletin has attempted to present information regarding admission requirements, courses and degree requirements, fees, and the general rules and regulations of the College for the academic year ending June, 1973, in as accurate and up-to-date fashion as possible. This does not, however, preclude the possibility of changes taking place during the course of the academic year either by action of the State or City of New York, the Board of Higher Education, or the administration and faculty of The City College. If any such changes occur during the course of the current year, they will be publicized through normal channels and will be included in the bulletin of the following year.

INTRODUCTION

INQUIRIES

Mail Address:

**The Mount Sinai School of Nursing
The City College
5 East 98th Street
New York, New York 10029**

Telephone:

831-6408

Area Code 212

	Office	Telephone
Admissions	5 East 98 St.	
Bursar	Adm 119	621-2217
Counseling (Personal and Psychological)	Adm 210	621-2318
Curricular Guidance (School of Nursing)	5 East 98 St.	831-6408
Dean, College of Liberal Arts and Science	Adm 234	621-2423
Dean, School of Nursing	5 East 98 St.	831-8947
Disciplinary Matters	F 214	621-2341
Evening Division, School of General Studies	Adm 109	621-2246
Financial Aid and Loans	5 East 98 St.	831-6408
Freshman Orientation		
General—College	F 120	621-2264
School of Nursing	5 East 98 St.	831-6408
Guggenheim Hall		
Residence Desk	5 East 98 St.	876-7300
Residence Supervisor	5 East 98 St.	876-1000, ext. 220
Leave of Absence and Withdrawal	5 East 98 St.	831-6408
Lost and Found	F 224	—
Make-up, Final Examinations		
Liberal Arts and Science	Adm 201	621-2224
School of Nursing	5 East 98 St.	831-6408
Medical Office		
Men	N 109	621-2143
Women	P 07	621-2172
Placement and Student Employment	F 423	621-2326
President	Adm 301	621-2286
Registrar, Day Session	Adm 110	621-2525
Selective Service and Veterans' Affairs	280 Convent Ave.	621-2477
Student Aid Association	280 Convent Ave.	621-2477
Student Organizations	F 152	621-2338

THE CITY COLLEGE UNDERGRADUATE COLLEGIATE CALENDAR

1972-1973

1972

Aug. 31-Sept. 7	Registration (Undergraduate.)
Sept. 4	Monday. Labor Day, College will be closed.
Sept. 9	Saturday. No registration. <i>Holiday.</i>
Sept. 11	Monday. Beginning of Fall Term classes.
Sept. 18	Monday. No classes.
Sept. 29	Friday. Last day for approved re-examinations, approved make-up examinations and removal of approved incomplete grades of previous term and Summer Session of 1972.
Oct. 9	Monday. Columbus Day. <i>Holiday.</i>
Oct. 11	Wednesday. Monday's classes will meet.
Oct. 13	Friday. Last day to apply, through U.A.P.C., for Feb. 1973 Freshman Admission. Also the last day to apply for Feb. 1973 Transfer Admission.
Oct. 23	Monday. Veterans' Day. <i>Holiday.</i>
Nov. 7	Tuesday. Election Day. <i>Holiday.</i>
Nov. 23-25	Thursday, Friday, Saturday. Thanksgiving Recess.
Dec. 23	Saturday. Last day of classes, Fall Term.
Dec. 25-Jan. 3	Winter Vacation. Dates are inclusive.

1973

Jan. 4-10	Final examinations (given in class.)
Jan. 11-19	Final examinations (Group Examinations.)
Jan. 15	Monday. Human Rights Day. College is closed.
Jan. 15	Monday. Last day to apply, through U.A.P.C., for Sept. 1973 Freshman Admission.
Jan. 25-31	Registration (Undergraduate.)
Feb. 5	Monday. Beginning of Spring Term classes.
Feb. 12	Monday. Lincoln's Birthday. <i>Holiday.</i>
Feb. 19	Monday. Observance of Washington's Birthday. <i>Holiday.</i>
Feb. 20	Tuesday. Monday's classes will meet.
Feb. 23	Friday. Last day for approved re-examinations, approved make-up examinations, and removal of approved incomplete grades of previous term.
March 15	Thursday. Last day to apply for Sept. 1973 Transfer Admission.
April 15-22	Spring vacation. Dates are inclusive.
May 22	Tuesday. Last day of Spring Term classes.
May 23-30	Final examinations (given in class.)
May 28	Monday. Observance of Memorial Day. College will be closed.
May 31-June 6	Final examinations. (group examinations.)
June 11	Monday. Commencement.
June 12, 13	Registration (Summer Session.)
June 18	Monday. Beginning of classes, Summer Session.
July 4	Wednesday. Independence Day (no classes.)
Aug. 7	Tuesday. Last day of Summer Session.



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A BRIEF HISTORY OF THE CITY COLLEGE AND THE CITY UNIVERSITY

Throughout its history, the guiding purpose of The City College has been to provide free higher education to all qualified residents of New York City. The need for such an institution was recognized as early as 1847, when an act of the Legislature authorized a referendum to be held in June of that year to determine whether a free academy should be established in the City of New York. The vote was overwhelmingly in favor of the proposition. Under the presidency of Townsend Harris, who had been the guiding spirit in the movement to establish the Free Academy, the Board of Education was able to acquire a site, erect a suitable building, assemble a faculty and admit the first class in January 1849. The Academy experienced slow and steady growth through the last half of the 19th century under its first two presidents, Dr. Horace Webster (1848-1869) and General Alexander Stewart Webb (1869-1902). In 1866 the name was changed by legislative act to the College of the City of New York.

Outgrowing its five-story Gothic brick structure at Lexington Avenue and Twenty-third Street, the College followed the expanding city northward to more spacious quarters on St. Nicholas Heights. Ground was broken for construction of the new campus buildings in 1903, as John Huston Finley assumed the presidency. The buildings were occupied in 1907, and under Finley's leadership the institution enjoyed a golden age of expansion.

The College pioneered in developing a science curriculum, and from the beginning offered both the B.A. and B.S. degrees. Vocational courses, such as surveying, shopwork and business, were also developed. The interest in these programs resulted in the establishment of a Division of Extension Courses for Teachers in 1908, of an Evening Session in 1909, and a Division of Vocational Subjects and Civic Administration in 1916. These trends culminated in the establishment of three professional schools: the School of Technology (1919), the School of Business and Civic Administration (1919), and the School of Education (1921), each with a separate dean and faculty and, eventually, with a four-year curriculum leading to an appropriate baccalaureate degree.

In 1913 President Finley resigned to become Commissioner of Education of the State of New York. The succeeding presidents have been Sidney L. Mezes (1914-1927), Frederick B. Robinson (1927-1939), Harry N. Wright (1941-1952), Buell G. Gallagher (1952-1969), and Robert E. Marshak (1970-).

The governing body of the College, originally the Board of Education, was replaced in 1900 by a Board of Trustees, appointed by the Mayor and independent of the Board of Education. In 1926 a Board of Higher Education took over the functions of the Board of Trustees of this college and of Hunter College (founded in 1870 as the Normal College of the City of New York). In 1929 the corporate title of the new Board became "The College of the City of New York," and the name of this institution was changed to "The City College."

The first course of study leading to a Master's degree was instituted in Psychology in 1944, and in 1951 a Division of Graduate Studies was established. Between 1951 and 1962 the following Master's programs were instituted: Chemistry, Economics, International Relations, Mathematics, New York Area Studies, Philosophy, Physics, Political Science, Russian Area Studies, and Sociology.

In 1961, the colleges under the jurisdiction of the Board of Higher Education were constituted The City University of New York and a University Graduate Division was organized to offer programs leading to the Ph.D. degree. As the senior unit of the University, The City College participates in all the University's doctoral programs. The College's School of Engineering offers the University's Ph.D. curricula in the several engineering specializations. Since 1961, the College of Liberal Arts and Science has established the following additional Master's programs: American Studies, Anthropology, Art, Biochemistry, Biology, English, Geology, German, History, Music, Romance Languages, Speech (Pathology), and Theatre.

The City University is financed by the City of New York, the State of New York, fees and gifts. Some funds for research and special projects are provided by the Federal Government. Free tuition is provided for baccalaureate students and associate degree students who are qualified residents of the City. Tuition fees are paid by all other students.

The original location of The City College was at Lexington Avenue and Twenty-third Street. On this site in 1929 a new building was dedicated to house the School of Business (becoming the Bernard M. Baruch School of Business and Public Administration in 1953 and the independent Baruch College in 1968). In 1907 the College, following the expanding city northward, moved into new buildings on Convent Avenue. Today the College extends along Convent Avenue from 131st to 141st Streets, and includes the former property of the Manhattanville College of the Sacred Heart, acquired in 1955. With the separation of the School of Business in 1968, The City College now includes the College of Liberal Arts and Science, the School of Education, the School of Engineering, the School of Architecture and Environmental Studies, and the School of Nursing. A new library was completed in 1957. In 1962 new buildings for engineering, architecture, and administration were opened.

HISTORY OF THE MOUNT SINAI MEDICAL CENTER

The Mount Sinai Medical Center is composed of four constituent units: The Mount Sinai Hospital, The Mount Sinai School of Medicine, The Neustadter Convalescent Home and The Mount Sinai Hospital School of Nursing.

The Mount Sinai Hospital was founded in 1852 as The Jews' Hospital in New York. It was incorporated for "benevolent, charitable and scientific purposes." The Hospital opened in a four-story building on West 28th Street, with a bed complement of forty-five. In 1866, to emphasize the non-sectarian character of the institution, the name was changed to The Mount Sinai Hospital.

The history of The Mount Sinai Hospital is in a real sense the history of a century of medical progress. Concurrent with the development throughout the world of new research methods, new clinical treatment, new nursing standards, and above all, new social responsibilities, Mount Sinai has contributed with distinction in all these fields.

For one hundred years The Mount Sinai Hospital has been developing as a dynamic institution for medical care, research and public obligation. The roster of medical staff has been studded with great names of medicine: Dr. Abraham Jacobi, Dr. Willard Parker, Dr. Bela Schick, Dr. Alan Guttmacher, Dr. A. A. Berg. These and many, many more labored to improve medical science and technology and the delivery of health care at The Mount Sinai Hospital.

The Mount Sinai School of Medicine was founded in 1963 after nearly two decades of planning. In 1965, Dr. George James, former Commissioner of Health of The City of New York and a widely recognized authority in the field of public health, was named Dean of the School of Medicine. In August, 1967, the School became affiliated with The City University of New York, while remaining financially autonomous and self-supporting under its own Board of Trustees.

The Charter of The School of Medicine was made absolute by The Board of Regents in May, 1968, and the first group of students was admitted the following September. The building program of the Medical School is now in progress, and enrollment of more than one hundred students is planned for 1973.

THE SCHOOL OF NURSING

The Mount Sinai Hospital School of Nursing was founded in 1881, in order to prepare nurses to provide leadership in nursing practice. The School prepared many of the illustrious women in nursing, and provided faculty members, administrators and practitioners for ninety years. The last class to be admitted to the School entered in 1968, and completed the program in June 1971. The facilities of the School have been transferred to The City University of New York for use by The Mount Sinai School of Nursing of The City College.

The School of Nursing admitted a freshman and a sophomore class in 1969, and thus awarded degrees for the first time in June, 1972. A total of thirteen students received Bachelor of Science degrees.

The faculty of the School of Nursing made application for full accreditation by the National League for Nursing in the spring of 1972. Following a survey for the purpose of program evaluation, full accreditation was achieved prior to commencement. Thus, the initial graduates were awarded degrees from an accredited program.

ADMISSIONS

GENERAL ADMISSIONS PROCEDURES

In November, 1969, the Board of Higher Education adopted a policy of OPEN ADMISSIONS for all of the undergraduate units under its jurisdiction. This means that The City University of New York will offer admission to *one* of its college programs to all applicants who are bona fide residents of New York City and who receive a high school diploma or equivalent in June, 1970, or thereafter.

All prospective applicants for admission are urged to obtain a copy of the 6 page leaflet, "Manual of Information—1973, Freshman Admissions—City University of New York." These are available through high school college advisers, at the Office of Admission Services, 875 Avenue of the Americas, New York, N.Y. 10001, from the University Processing Center, Box 148, Vanderveer Station, Brooklyn, N.Y. 11210, and at the admissions offices of the various units of The City University of New York.

A very important point mentioned in the leaflet is that an applicant should list on his "Application for Admission" form, in order of preference, six choices of college and curriculum. These will be honored on the basis of the applicant's relative standing as compared with that of all other applicants, and the places available in the colleges. Thus, an applicant who has given The City College, Nursing, Day Session, as his first choice, may not finally be assigned to his first choice. However, for the purpose of this bulletin, we shall assume that an applicant's first choice will be accepted, and that he will be assigned to The City College, Nursing, Day Session.

Applicants for freshman admission who are bona fide New York City residents and were graduated from a high school before June, 1970, or applicants who are residents of New York State; outside of New York City, are not covered by the broadest provisions of the Open Admissions Policy. However, every effort will be made to accommodate them, within the limits of space and financial ability.

Occasionally, we have applicants for admission who are now bona fide residents of New York City, but who attended high schools outside of New York State. Only the graduates of schools accredited by the Middle States Association of Colleges and Secondary Schools, or by similar accrediting organizations, will be considered for admission.

Applicants for admission who are graduates of foreign secondary schools applying for admission to undergraduate programs who hold (or expect to obtain) temporary (non-immigrant) visas, must obtain the "Application for Admission for Foreign Undergraduate Students" form from The City University of New York, Office of Admission Services, Foreign Student Section, 875 Avenue of the Americas, New York, N.Y. 10001. The "Information for Foreign Undergraduate Students" leaflet which is supplied with the application form gives the applicant complete information regarding filing deadlines, financial requirements, academic requirements, examination requirements, health requirements, credentials and translations required. All transactions must be handled through that office.

Permanent residents and citizens of the United States who have foreign educational background make application through the School of General Studies at the college. Such students will normally enroll as non-matriculants. Full instructions on presentation of original transcripts of record with certified English translations, and all other documents and forms necessary for consideration for admission must be obtained from the School of General Studies. After they satisfy requirements in English and American History and other areas of study achieving a sufficiently high grade of scholarship, admission to a degree program is granted.

All applications for freshmen admissions must be sent to the University Application Processing Center, Box 148, Vanderveer Station, Brooklyn, N.Y. 11210. The Center will compute the high school average and consider both this and the student's rank in his high school class.

If he is eligible, his application will be sent to us from the Center. Otherwise, the application will be redirected to one of the other colleges that constitute The City University of New York. Students planning to enter in September, 1973, should apply by January 15, 1973.

The School of Nursing does not admit entering freshmen in February. Students who plan to be graduated from high school in the middle of the academic year may, however, apply for admission to the College of Liberal Arts and Science at The City College. Upon acceptance the student should notify the School of Nursing in writing that he wishes to pursue the Bachelor of Science degree in Nursing, so that appropriate program planning can be initiated. Upon satisfactory completion of one semester, the student may request transfer to the School of Nursing, effective the following September.

All applicants must meet three basic requirements: a high school diploma, residence, and health.

I. *High School Diploma*

A diploma from an accredited high school is required for admission to The City University of New York. A high school certificate is not an acceptable substitute for the diploma.

A New York State Equivalency Diploma or General Education Development Examination may be substituted. USAFI diplomas must be converted to New York State Equivalency Diplomas.

II. *Residence*

Applicants for admission as undergraduates must meet the following residence requirements:

1. *Residents of New York City.* Residents of the City who meet the scholastic requirements are entitled to free tuition. This residence must be bona fide, that is, they and their parents must be permanently domiciled in New York City, their parents must as a rule be voting residents, and this residence must not have been established principally for the purpose of benefiting by the free tuition. Therefore, unless an applicant is over twenty-one and fully self-supporting, his residence for purposes of admission is normally determined by his parents' place of residence rather than his own.

2. *Residents of New York State Outside of New York City.* Residents of New York State outside of New York City may enroll as fee-paying students. Such applicants must file with the Registrar a Certificate of Residence showing that they are residents of a particular county. The blank Certificate may be obtained from the Registrar's Office. The Certificate, completed by the county fiscal officer and forwarded to the Office of the Registrar, is valid for one year, and must be renewed in July immediately preceding the September registration. For the Spring Term 1972 the required fee was \$275 per semester. Tuition for residents of New York State outside of New York City, who have filed the Certificate of Residence and register for the Summer Session, is \$25 per credit and \$18 for each additional contact hour.

All full-time students who are residents of New York State outside of New York City and who do not file the Certificate of Residence must pay tuition charges of \$450 per semester. Tuition for the Summer Session 1971 was \$35 per credit plus \$25 for each additional contact hour.

3. *Residents Outside New York State.* Residents of the United States outside New York State who meet the scholastic requirements for admission may enroll as tuition-paying students on a space-availability basis. Tuition charges for out-of-state students were \$450 per semester for full-time students during the academic year 1971-1972. Tuition charges for the Summer Session 1971 were \$35 per credit plus \$25 for each additional contact hour.

4. *Foreign Students.* Qualified students, who are residents of a foreign country, may enroll on a space-availability basis. Such full-time students pay instructional fees at the same rates as out-of-state residents. Effective with the Fall Term 1971, the tuition rate was \$450 per semester. Tuition charges for the Summer Session were \$35 per credit and \$25 for each additional contact hour.

III. *Health*

The Health Services of the College are the responsibility of the Department of Physical and Health Education through its medical division. The Medical Office for men is in Wingate 109, for women in Park 07.

No student is admitted to the College whose condition may be hazardous to the health of his associates, or whose health may be injured by curricular obligation. A medical

examination is required of all applicants for admission or readmission to the College. Approval of the College Medical Examiner must be secured before registration is permitted. A chest X-ray is included in the medical entrance requirement.

Academic Background Recommended for Admission

Given the nature of the baccalaureate nursing curriculum with its emphasis on the basic and behavioral sciences, it is recommended that applicants for the School of Nursing present preparation in at least 16 units of secondary school work, distributed as follows:

English	4 units
American History	1 unit
Foreign Language	3 units (of one language)
Mathematics	3 units (including trigonometry)
Science	1 unit (physics and chemistry recommended)
Electives	4 units

Scholastic Aptitude Test

It is recommended that all students planning to apply for admission to the School of Nursing take the Scholastic Aptitude Test of the College Entrance Examination Board either in November or December of the senior year in high school. Test results should be forwarded to The Mount Sinai School of Nursing, College Code 2428. Information concerning the S.A.T. may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540.

ADMISSION OF GENERIC TRANSFER STUDENTS

A limited number of generic (i.e. non-nurse) transfer students can be accommodated in the School of Nursing each semester. All students wishing to transfer either from within The City College or from another institution must be academically acceptable for admission to the School of Nursing and must be in a position to benefit by a change of major and/or transfer.

To make application, the student must submit a letter to the School of Nursing requesting transfer and indicate therein the semester for which he is seeking admission. In addition, he is responsible for forwarding to the School an official copy of his high school transcript, a report of his scores on the Scholastic Aptitude Test, and official transcripts from all colleges attended since his graduation from high school. This should be done prior to October 13 for the spring term and March 15 for the fall term.

Upon receipt of all of the above, the applicant's record will be reviewed and he will be notified of his eligibility for transfer. The School makes no guarantee that a transfer can be accomplished without some loss of credit and time to the student. However, every effort will be made to minimize this.

POLICY REGARDING THE TRANSFER OF CREDITS AND GRADES

The number of credits allowed for work at other institutions is determined after consultation and evaluation. Courses completed with a grade of D will not ordinarily be credited for advanced standing, with certain exceptions made for students transferring from other units of The City University of New York. As one of the requirements for graduation, transfer students must have a C average both on work taken elsewhere and at The City College. Thus, grades of A or B earned at other institutions may not be used to raise the average on work taken at this institution.

In the computation of graduation honors, the quality of all work completed by the student both at this institution and elsewhere is taken into account.

GRADUATION REQUIREMENTS FOR GENERIC TRANSFER STUDENTS

In order to qualify for the baccalaureate degree with a major in nursing, generic transfer students must, of course, meet the same requirements as students who spend their entire four years at this institution. In addition, they must complete at least the last 32 credits including all upper division courses in the nursing major while matriculated in the School of Nursing.

ADMISSION OF REGISTERED NURSES TO THE SCHOOL OF NURSING

The School of Nursing began in September, 1970, to admit Registered Nurses seeking the Bachelor of Science degree with a major in Nursing. Program requirements for Registered Nurse students are described in a later section of this Bulletin.

To be eligible for consideration by the School of Nursing, the prospective applicant must have secured licensure to practice as a Registered Nurse in the State of New York.

Thus, graduates of diploma programs and associate degree programs who have not yet attained licensure are not eligible for admission with matriculated status to the School of Nursing. It is suggested that these individuals make application to either the College of Liberal Arts and Science or the School of General Studies. Requirements and procedures are outlined in the respective City College Bulletins. Guidance in program planning may be obtained from the School of Nursing faculty; and the student may, upon attainment of licensure, then seek admission to the School of Nursing by following the procedure outlined below.

Registered Nurses who wish to apply for the program may obtain a Graduate Nurse Application Form from the School of Nursing Admissions Office. The applicant should complete and return the form immediately, specifying therein the expected date of matriculation. The School of Nursing with the applicant's permission will obtain a report of his scores on the National League for Nursing Achievement Tests and State Board Examinations.

Applicants are asked to make arrangements to take at the earliest possible date the Scholastic Aptitude Test of the College Entrance Examination Board. This will not be necessary for those who can present a report of scores on this Test which are not more than five years old.

The applicant is responsible for forwarding to the School of Nursing the following items:

- a. Official copy of the high school transcript
- b. Report of scores on the Scholastic Aptitude Test
- c. Transcript from the Hospital School of Nursing or the Community College from which the applicant was graduated.
- d. Official transcripts from all other colleges attended.

These should be sent prior to October 13 for admission to the spring term and prior to March 15 for admission to the fall term.

Upon receipt of all of the above, the School will review the applicant's record and the applicant will be notified with regard to his eligibility for admission.

GRADUATION REQUIREMENTS FOR REGISTERED NURSE STUDENTS

In order to qualify for the baccalaureate degree with a major in Nursing, Registered Nurse students must have met the curriculum requirements of the baccalaureate program and have maintained the same level of scholastic achievement which is expected of all students in the School. In addition, they must complete at least the last 32 credits of course work, including all upper division courses in the nursing major, while matriculated in the School of Nursing.

ADMISSION WITH NON-MATRICULATED STATUS

Generic transfer and Registered Nurse applicants to the School of Nursing who are not eligible for admission with matriculated status may be granted admission as non-matriculants.

These students will be processed by the School of Nursing through the College's School of General Studies. They are subject to the tuition and fee rates described elsewhere in this Bulletin.

Non-matriculated students will be assigned a faculty adviser from the School of Nursing to assist in program planning. They will, in addition to making up any entrance conditions, follow generally the same program of courses as students matriculated in the School.

The non-matriculated student may qualify for matriculation in the School of Nursing when he has:

- a. removed all entrance conditions; and
- b. completed at The City College 14 credits in courses approved by the School of Nursing faculty adviser with an average grade of B and not falling below the grade of C in any nursing course; or
- c. completed at The City College 30 credits (in courses approved as above) with a grade point average of 2.5 (calculating each credit of A as 4, B as 3, C as 2, D as 1, F as 0) and no grade below C in any nursing course; or
- d. completed at The City College 45 credits (in courses approved as above) with a grade point average of 2.25 and no grade below C in any nursing course; or
- e. completed at The City College 60 credits (in courses approved as above) with an average of C and no grade below C in any nursing course.

Students admitted as non-matriculants must have attained matriculated status before they will be permitted to begin the series of clinical nursing courses.

ADMISSION OF STUDENTS IN SPECIAL PROGRAMS

Students enrolled in the SEEK Program at The City College who wish to gain admission to the School of Nursing should enroll in courses shown in the plan for the first two semesters in the curriculum outline which appears in this catalog. It is recommended that potential transfers to the School obtain guidance from a Nursing faculty adviser in selecting appropriate courses and sequences during this period.

Upon successful completion of the courses outlined for the first two semesters, the student should submit to the Admissions Office a written request for transfer to the School. The student should follow this with an official transcript which records grades in all courses taken at the College. The student's academic records will then be reviewed. If the records are deemed satisfactory and if his SEEK adviser indicates that the student is prepared to carry at least 12 credits each semester, the student will be admitted to the School of Nursing.

As with all students matriculated in the School of Nursing, transfer students will have their total academic records reviewed for determination of eligibility for continuation in the Professional program. This will take place upon the completion of forty (40) credits or in any event no later than the point at which the student would begin the series of clinical nursing courses.

FEES

All fees and tuition charges listed in the School of Nursing Bulletin and in any registration material issued by the College are subject to change by action of the Board of Higher Education without notice. In the event of any increase in the fees or tuition charges above those listed in the catalogues, students will be notified as soon as is feasible, but in no event later than the date on which they register. Any student who has not paid the total fees and tuition by the time indicated will not be considered as registered and will not be admitted to classes.

Provision for tuition refunds are made under certain circumstances in accordance with Board of Higher Education regulations. Further information can be obtained from the Office of the Registrar. The consolidated fee is generally not refundable.

INSTRUCTIONAL FEES

1. a) The College charges no fees to undergraduates who meet the entrance requirements and who are enrolled in a baccalaureate degree program. This privilege applies only to bona fide residents of New York City. However, there is a limit on the number of tuition-free credits.

b) A student is allowed, free of charge, only 4 credits more than the minimum required for his degree. Most students are consequently allowed only 132 credits without charge. The charge for extra credits is \$18 per credit.

c) The credit values of all courses in which the grade is an unremoved "incomplete" or "absent exam" or "reported dropped" are also included in the total.

d) Students who transfer from a CUNY Senior College carry with them all of their credits.

e) Students who transfer from a CUNY Community College carry their credit total with them, even though they pursued a curriculum in which the credits were not transferable to a senior college (e.g. certain A.A.S. curricula).

2. Baccalaureate matriculants from New York State outside of New York City pay a blanket tuition fee of \$275 for each semester. If they enroll in Summer Session, they pay for their credits at the rate of \$25 a credit, \$18 for the first contact hour in excess of the number of credits, and \$18 for each contact hour thereafter.

3. Students who do not satisfy the admission requirements or who do not follow the regular degree program are classified as non-matriculants. They are charged \$18 a credit, \$18 for the first contact hour in excess of the number of credits, and \$12 for each contact hour thereafter. A fee is charged at the same rate as that for non-matriculated students to all those who already hold a recognized bachelor's degree. The foregoing reduced rates apply only to bona fide residents of New York City. Others pay at the rate of \$35 a credit, \$25 for the first contact hour in excess of the number of credits, and \$25 for each contact hour thereafter.

4. The fees for graduate courses are listed in the Bulletins of the Graduate Divisions.

NON-INSTRUCTIONAL FEES

1. All students applying for admission as undergraduate matriculants are required to pay a \$10 fee. Normally this fee is paid to the University Application Processing Center, Box 148, Vanderveer Station, Brooklyn, N. Y. 11210. In those instances in which the student is instructed to apply directly to The City College (e.g. a student with advanced standing credits from another college), the \$10 fee is paid to The City College.

2. At each Spring and Fall registration, students are required to pay a Consolidated Fee which subsidizes various student activities and also covers laboratory costs for materials and breakage as well as certain costs related to registration, the library, diplomas, and X-ray examinations. The fee for Day Session matriculated students is \$58 of which \$35 constitutes the General College fee and \$23 constitutes a fee for student activities, student centers, and athletics.

3. All Summer Session students are charged \$21 of which \$17 constitutes the General College Fee and \$4 constitutes a fee for student activities and student centers. The total fee is raised to \$39 for students enrolling for 12 credits or more.

4. The cost of uniforms is approximately \$150. These are purchased when the student begins clinical experience, ordinarily in the third year.

5. For information concerning costs related to accommodations in Guggenheim Hall, please refer to the section of this Bulletin on Residence Facilities.

6. Other special fees are as follows:

a. late registration	\$10.00
b. change of course	\$ 5.00
c. duplicate identification card	\$ 2.00
d. duplicate library card, course card, swimming classification card	\$ 1.00
e. transcript of record	\$ 2.00
f. special examination	\$ 5.00 each but not over \$15.00 for more than three.

PLACEMENT

PLACEMENT EXAMINATIONS

Most students whose high school preparation has endowed them with adequate skills in reading, writing, study methods, and mathematics will be able immediately to begin regular college credit-bearing work. Others will be required initially to enroll in preparatory courses, preliminary to their enrollment in college level work. Such students will find that these courses may extend the time necessary to earn a degree.

Deficiencies in the areas of reading, writing, and mathematics will be determined by analyzing the results of placement examinations. These are administered to all students newly accepted to the School of Nursing prior to admission.

EXEMPTION EXAMINATIONS

A detailed description of the system for exemption examinations which is available to students in the School of Nursing appears in the section of this bulletin related to the baccalaureate curriculum.

REGISTRATION

Undergraduate registration takes place in Shepard Hall on the North Campus at the beginning of each term. A detailed set of instructions is included in the Schedule of Classes which is issued by the Registrar's Office about a month before the start of each term.

Registration is scheduled so that graduating seniors register first, followed by juniors and sophomores, and within each class precedence is established by alphabetical grouping. No student may register ahead of his group, and if he delays he may find that the sections of his choice have been filled.

At the time appointed for registration, each nursing student must report first to the faculty representatives from the School of Nursing to have the proposed selection of courses for the semester approved and to register for those nursing courses included in the program.

At this time also, students who plan to register for any clinical nursing course must present evidence (e.g. enrollment card, copy of the policy) of enrollment in a health and hospitalization insurance plan. Any student who fails to provide such evidence will not be permitted to register for the clinical course.

This accomplished, the student may then proceed to register for the other courses in the semester's program. Any subsequent changes in the student's program necessitated by closed sections must be reported to the Nursing faculty and an alternative program approved.

Once registration is complete, a student may make changes and corrections only at some trouble and expense. Late registration and changes of program can be made through the Registrar's Office upon payment of the required fee. The dates and hours for changes of program are listed in the Schedule of Classes for the term.

SCHOLARSHIP REQUIREMENTS AND ACADEMIC STANDING

In order to be a candidate for the Bachelor of Science degree with a major in Nursing, a student must have an average of C in all work taken at The City College and elsewhere, and must also have earned the grade of C or better in all courses in the Nursing major.

GRADES

At the end of each semester a student's work in each course is graded as follows:

- A Exceptional excellence
- B Very good work
- C Fairly good work of the ordinary type
- D Merely passing
- P Passing (only in courses where this grade is permitted)
- E Conditional failure, allowing the student to take a second examination. After re-examination, the grade must be resolved as a D or F. If the re-examination is not held within three weeks after the start of the next semester, the E automatically becomes an F.
- F Failure

If a student drops from a course during the semester, he is assigned one of the following grades by the Registrar, on recommendation by the Dean:

- G Drop with penalty for unsatisfactory scholarship
- H Drop with penalty for excessive absences
- J Drop without penalty

During the first four weeks of the semester, application for a grade of J should be made to the Registrar. Subsequently and until the end of October in the fall term and the end of March in the spring term, application for a grade of J should be made to the Dean of the School of Nursing (through the School of Nursing Admissions Office at 5 East 98th Street). After these dates application for a grade of J must be made in writing to the Committee on Course and Standing of the School of Nursing (5 East 98th Street).

Grades in Clinical Nursing Courses

The grade that is given upon the completion of any clinical nursing course is computed upon the basis of the grades achieved in class activities and performance in the clinical area. Failure in performance in the clinical area, regardless of the other component grades, constitutes failure for the course.

CREDITS AND CLASS STANDING

The requirements for enrollment in each class are as follows:

Upper Freshman	12 credits
Lower Sophomore	28 "
Upper Sophomore	45 "
Lower Junior	61 "
Upper Junior	78 "
Lower Senior	94 "
Upper Senior	111 "
Graduation	128 "

The normal number of credits per term is 16. The Registrar's Office may permit a student to carry additional credits up to 18, provided his record is above average and he has special reason for needing the additional credit. The Committee on Course and Standing of the School of Nursing may authorize a student to take more than 18 credits, provided his average for the preceding term is B or better, and he has not fallen below C in any subject. Students on probation are advised to limit their schedules to 12 credits.

Normally a student may not repeat a course he has already passed, and if he is allowed to do so, the repetition does not confer additional credits, nor is the second grade counted in computing the scholastic average unless the Dean or the Committee on Course and Standing of the School of Nursing so authorizes. Students who repeat a course already passed pay fees at the rate paid by non-matriculated students.

SCHOLASTIC INDEX

In determining a student's scholastic index the following system of weights is currently used:

Each credit of A = 2 plus quality points

B = 1 plus quality points

C = 0

D = 1 minus quality points

F, G, H = 2 minus quality points

All courses and grades, including failures, enter into the computation. Grades G and H carry the same weight as grade F. Using the formula described above, plus 30 quality points on 30 credits carried would represent a B average while minus 15 quality points on 30 credits carried would represent an average midway between C and D and this in turn would lead to dismissal.

The Registrar's Office in cooperation with the Computation Center is now making plans to convert to the more conventional 4, 3, 2, 1 index system. Under this system the scholastic index, which is a numerical indication of the student's academic record, is computed first by multiplying the total number of credits earned with the grades of A, B, C, and D by the numerical values of these grades—4, 3, 2, and 1 respectively—and second by dividing this sum by the sum of the total number of credits completed, including credits for courses failed (grades F, G, and H).

For example:

A	4	X	12	=	48
B	3	X	15	=	45
C	2	X	20	=	40
D	1	X	10	=	10
F, G, H	0	X	5	=	0

The scholastic index is $143/62=2.306$

One of the requirements for graduation is that the student must have at least a C average. Under the current procedure this would mean an average of at least 0 since the grade C=0. Under the other system an index of at least 2.0 would be required.

LATENESS, ABSENCE, INCOMPLETE WORK

Students are expected to attend every college exercise for which the courses provide. Frequent absence or poor work due to absence will lead to exclusion from the course or to suspension. Students late for any class may be excluded from the room and marked absent.

If a student is absent from any final examination, a special examination may be granted only by the Committee on Course and Standing of the School of Nursing, and is normally granted only on submission of written evidence that the student was physically unable to be present at the final examination. The student should submit his letter, re-

questing a make-up examination, to the Committee (through the School of Nursing Admissions Office at 5 East 98th Street) as soon as possible after missing the examination. When authorization for the make-up has been granted, he should contact the appropriate department immediately. The examination must be completed not later than the third week of the new semester.

If a student is marked "incomplete" because of additional time needed to finish a term paper, the mark must be removed by the end of the third week of the term following; otherwise the grade will become an F. A grade of incomplete may not be assigned without the approval of the Dean of the School of Nursing.

ACADEMIC WARNING AND DISMISSAL

To meet retention standards a student must maintain an average that does not fall significantly below a C average.

A student whose record at the close of the first half of a term is exceedingly poor in any course may without preliminary warning be dropped from that course. A student whose record at the close of a term is excessively poor (C-15 or lower) whether because of the number of failures or conditions incurred, or because of repeated failures or conditions, may without preliminary warning be dropped from the College.

A student who accumulates 16 credits of G, H, or J will be subject to the loss of free matriculated status. Under the non-matriculated status the student must pay tuition fees until such time as he demonstrates his ability to complete each term the courses he has started.

The Registrar's Office will automatically notify a student, in the name of the Committee on Course and Standing, and over the name of the Dean of the School of Nursing, that he has been placed on academic probation if:

At the end of his freshman year, he has an index between C-10 and C-25; he will then be on C+3 probation;

At the end of his sophomore year, he has an index between C-10 and C-15; he will then be on C+3 probation;

At the end of his junior year, he has an index between C-5 and C-10; he will then be warned that he needs a C average in order to be graduated.

A student on probation may not, while on probation, receive any grade of G, H, or J without the permission of the Committee on Course and Standing, to which he may appeal in writing. It is understood that all academic probation is continuing probation until the student has a C average.

If the index of a student slips below the norms stated above, he will be dismissed from the College. He may appeal to the Committee on Course and Standing for reinstatement.

STUDENT PROGRESS

A student is considered to be making satisfactory progress if he has amassed at least 18 academic credits after 1½ years of study and has at minimum minus 15 quality points.

All students will have their records reviewed upon the completion of 40 academic credits or in any event no later than the point at which the student would begin the series of clinical nursing courses.

Continuation in the Professional program will be determined by the Committee on Course and Standing of the School of Nursing.

GRADUATION REQUIREMENTS

To be eligible for the Bachelor of Science degree with a major in Nursing, the student must have completed at least a total of 128 credits and have met the program requirements as they are outlined in this bulletin or are approved by the School of Nursing faculty adviser. Further, the student must have completed at least the last 32 credits of course work, including all upper division courses in the nursing major while matriculated in the School of Nursing. He must have achieved at least a C average in all

course work (both at The City College and at other institutions) and may not have earned below a C in any course in the nursing major.

Students expecting to be graduated at the conclusion of any term should file with the Registrar no later than the beginning of that term an Application for the Degree. The student is responsible for obtaining an official waiver from his faculty adviser to validate any deviation from the curriculum design set forth in this bulletin. These waiver forms are to be submitted by the student to the Registrar's Office at the time he makes his Application for the Degree.

Any student carrying a sufficient number of credits to complete the total required for graduation should be classified as an upper senior, after he has completed the registration process.

No student may be graduated until he has discharged all indebtedness to the College.

PERMITS TO STUDY AT OTHER INSTITUTIONS

Students who plan to attend a 1973 summer session at another college should apply for the required permit during the period April 1 through April 30. Specific courses must be requested, and approved in advance by the Nursing faculty adviser.

Permits will be issued by the unit of the Registrar's Office in which the student is enrolled during the spring term.

The maximum program for which a student may enroll is one that will yield not more than one credit per week of attendance. Heavier work loads must be authorized in advance by the Dean of the School of Nursing. Normally, only courses lasting six weeks or more will be creditable at The City College.

At the conclusion of the summer session, the student should make arrangements to have an official report of the grades earned in course work sent to the School of Nursing.

LEAVE OF ABSENCE AND WITHDRAWAL

A student who proposes to take a leave of absence or to withdraw from the College should submit to the Dean of the School of Nursing a written statement, citing therein the reason for the leave. Following notification to the student of the approval of his request, he will receive from the Dean of Students confirmation and instructions relative to the leave and to readmission.

GENERAL HONORS

Dean's List. All matriculated undergraduate students who follow a regularly assigned program of studies leading to a baccalaureate degree shall be eligible for the Dean's List in June of each year if their index in all subjects for the preceding year is at least 3.2. This program must include at least 30 credits earned with a qualitative letter grade.

Graduation. At graduation there shall be three grades of honors:

A degree *summa cum laude* shall be granted to those students whose average in all subjects is at least 3.8.

A degree *magna cum laude* shall be granted to those students whose average in all subjects is at least 3.5.

A degree *cum laude* shall be granted to those students whose average in all subjects is at least 3.2.

AWARDS AT GRADUATION

Guggenheim Medallions. Awarded to the outstanding student in each clinical specialty. The award was established to emphasize the importance of *excellence* in nursing practice.

Blumenthal Award. Awarded to the student whose academic and clinical records are most outstanding.

DISCIPLINARY REGULATIONS

Pursuant to Article 129A of the New York State Education Law, the Board of Higher Education has adopted the following policy which is now in effect on The City College campus.

The tradition of the university as a sanctuary of academic freedom and center of informed discussion is an honored one, to be guarded vigilantly. The basic significance of that sanctuary lies in the protection of intellectual freedoms: the rights of professors to teach, of scholars to engage in the advancement of knowledge, of students to learn and to express their views, free from external pressures or interference. These freedoms can flourish only in an atmosphere of mutual respect, civility and trust among teachers and students, only when members of the university community are willing to accept self-restraint and reciprocity as the condition upon which they share in its intellectual autonomy.

Academic freedom and the sanctuary of the university campus extend to all who share these aims and responsibilities. They cannot be invoked by those who would subordinate intellectual freedom to political ends, or who violate the norms of conduct established to protect that freedom. Against such offenders the university has the right, and indeed the obligation, to defend itself. We accordingly announce the following rules and regulations to be in effect at each of our colleges which are to be administered in accordance with the requirements of due process as provided in the Bylaws of the Board of Higher Education.

I. Rules

1. A member of the academic community shall not intentionally obstruct and/or forcibly prevent others from the exercise of their rights. Nor shall he interfere with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.

2. Individuals are liable for failure to comply with lawful directions issued by representatives of the university/college when they are acting in their official capacities. Members of the academic community are required to show their identification cards when requested to do so by an official of the college.

3. Unauthorized occupancy of university/college facilities or blocking access to or from such areas is prohibited. Permission from appropriate college authorities must be obtained for removal, relocation and use of university/college equipment and/or supplies.

4. Theft from or damage to university/college premises or property, or theft or damage to property of any person on university/college premises is prohibited.

5. Each member of the academic community or an invited guest has the right to advocate his position without having to fear abuse, physical, verbal, or otherwise from others supporting conflicting points of view. Members of the academic community and other persons on the college grounds shall not use language or take actions reasonably likely to provoke or encourage physical violence by demonstrators, those demonstrated against, or spectators.

6. Action may be taken against any and all persons who have no legitimate reason for their presence on any campus within the university/college, or whose presence on any such campus obstructs and/or forcibly prevents others from the exercise of their rights or interferes with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.

7. Disorderly or indecent conduct on university/college-owned or -controlled property is prohibited.

8. No individual shall have in his possession a rifle, shotgun or firearm or knowingly have in his possession any other dangerous instrument or material that can be used to inflict bodily harm on an individual or damage upon a building or the grounds of the university/college without the written authorization of such educational institution. Nor shall any individual have in his possession any other instrument or material which can be used and is intended to inflict bodily harm on an individual or damage upon a building or the grounds of the university/college.

II. Penalties

1. Any student engaging in any manner in conduct prohibited under substantive Rules 1-8 shall be subject to the following range of sanctions: admonition, warning, censure, disciplinary probation, restitution, suspension, expulsion, ejection, and/or arrest by the civil authorities.

2. [Refers to college staff and is published elsewhere.]

3. Any visitor, licensee, or invitee, engaging in any manner in conduct prohibited under substantive rules 1-8 shall be subject to ejection, and/or arrest by the civil authorities.

APPENDIX

Sanctions Defined:

- A. *Admonition:* An oral statement to the offender that he has violated university rules.
- B. *Warning:* Notice to the offender, orally or in writing, that continuation or repetition of the wrongful conduct, within a period of time stated in the warning, may be cause for more severe disciplinary action.
- C. *Censure:* Written reprimand for violation of specified regulation including the possibility of more severe disciplinary sanction in the event of conviction for the violation of any university regulation within a period stated in the letter of reprimand.
- D. *Disciplinary Probation:* Exclusion from participation in privileges or extracurricular university activities as set forth in the notice of disciplinary probation for a specified period of time.
- E. *Restitution:* Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages.
- F. *Suspension:* Exclusion from classes and other privileges or activities as set forth in the notice of suspension for a definite period of time.
- G. *Expulsion:* Termination of student status for an indefinite period. The conditions of readmission, if any is permitted, shall be stated in the order of expulsion.
- H. *Complaint to Civil Authorities.*
- I. *Ejection.*

RULES AND REGULATIONS GOVERNING THE PRACTICE FIELD

Students assigned for clinical practice will be expected to conform with the rules and regulations in effect in that agency. Students found in violation may be withdrawn from the practice field, and this may lead to a request for the student's withdrawal from the nursing program.

THE BACCALAUREATE NURSING PROGRAM

PHILOSOPHY AND OBJECTIVES OF THE BACCALAUREATE NURSING PROGRAM

Health care is the right of every individual. Nursing, in its preventive, curative, and restorative aspects is a vital component in the delivery of that care. The full potential of nursing can be achieved when there is collaboration between and among providers and consumers of health care.

Education for nursing is for a lifetime of personal, professional, and intellectual growth. The educational process must prepare the nurse practitioner to adapt principles from the basic sciences and liberal arts to meet the health needs of the individual and the community in a changing society. Therefore, a graduate of this program should:

1. Understand and apply the basic principles and techniques underlying nursing practice.
2. Utilize skills of manipulation, communication, and problem solving.
3. Define the nursing role in relation to that of other health professionals and the society they serve.
4. Identify problems and issues in nursing practice and implement planned change.
5. Have developed a spirit of inquiry and an appreciation of the value of and need for continuing education and research.

CURRICULUM REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE IN THE SCHOOL OF NURSING

The following curriculum was approved by the New York State Education Department and the City College Committee of the Board of Higher Education for generic students preparing for the licensing examination. It is suggested that Registered Nurses follow the same curriculum plan with some alteration as approved by Nursing Faculty Advisers on the basis of exemption examinations.

<u>FIRST SEMESTER</u>		CREDITS
Biology 3	Fundamentals of Living Systems	4
Chemistry*	General Chemistry	3
English*		3
Psychology	General Psychology	3
Speech 1	Foundations of Speech	3
Physical Education		1
		17
<u>SECOND SEMESTER</u>		
Anthropology		3
Biology		4
Chemistry	General Chemistry	3 or 5
Sociology 5	Introductory Sociology	3
Physical Education		1
		14 or 16
<u>THIRD SEMESTER</u>		
Biology		4
English		3
Nursing 3	Introduction to Nursing	2
Nursing 21	Growth and Development I	2
Physics		3 or 4
		14 or 15

FOURTH SEMESTER

Art		2 or 3
Biology or Basic Science Elective		4
Nursing 11	Nutrition	3
Nursing 22	Growth and Development II	2
Physics		3 or 4
		14 to 16

FIFTH SEMESTER

Music		2 or 3
Nursing 31	Introduction to Clinical Nursing	10
Nursing 51	Nursing as an Interpersonal Process	2
Elective		3
		17 or 18

SIXTH SEMESTER

Nursing 41	Nursing in Maternal and Child Health	9
Nursing 81	Epidemiology	3
Elective		3 or 4
		15 or 16

SEVENTH SEMESTER

Nursing 32	Advanced Medical-Surgical Nursing	4
Nursing 52	Psychiatric Nursing	6
Nursing 71	Search and Research in Nursing	2
Nursing 91	Dimensions of Professional Nursing Practice	2
Elective		3
		17

EIGHTH SEMESTER

Nursing 33	Advanced Clinical Nursing	4
Nursing 61	Community Nursing	6
Nursing 72	Nursing Studies	2
Elective		3 or 4
		15 or 16

*The absence of a specific course number indicates some latitude in the selection of courses within the subject area. In all instances, the student must consult his faculty adviser for guidance in the selection of appropriate courses. For clarification, the student is referred to the following sections: "Course Distribution Requirements" and "College of Liberal Arts and Science—Supporting Courses."

COURSE DISTRIBUTION REQUIREMENTS

The curriculum leading to the Bachelor of Science degree in the School of Nursing includes study in the basic, behavioral, and social sciences and liberal arts as well as in Nursing. In addition, the student may program elective courses in these or other areas of interest.

Students enrolled in the School for the baccalaureate degree must take all courses, except those in physical education, for a qualitative letter grade.

The requirements for study in each area are delineated below:

Group I.

BASIC SCIENCE—SUPPORTING COURSES

Thirty (30) credits must be completed in the areas of Biology, Chemistry, and Physics. These credits must include the courses indicated below. Where alternative sequences are available in any one subject area, the ultimate selection must be made with the approval of the student's faculty adviser.

Biology 3

Biology 240

Biology 250

Chemistry 3, 4, 8 OR Chemistry 5, 6

Physics 3, 4 OR Physics 5, 6

All work in the basic science courses delineated above must be completed before the student begins the series of clinical nursing courses.

To complete the 30-credit basic science requirement, some students will have to program one additional 4-credit course in the basic sciences or in a science-related course (e.g. advanced mathematics, logic, genetics) offered by a department other than Biology, Chemistry or Physics. The student's course selection must be approved in advance by his faculty adviser. Although it is recommended that this course be programmed during one of the first four semesters, its completion is not prerequisite to the student's beginning the series of clinical nursing courses.

Group II.

BEHAVIORAL AND SOCIAL SCIENCES—SUPPORTING COURSES

A minimum of nine (9) credits must be completed and must include study in the areas of Psychology and Anthropology and/or Sociology. The following courses are recommended:

Psychology 1

Sociology 5

The student is referred to the Bulletin of the College of Liberal Arts and Science for a complete listing of the courses available from the Departments of Anthropology and Sociology.

Group III.

LIBERAL ARTS—SUPPORTING COURSES

A minimum of ten (10) credits must be completed and must include study in the four areas of English, Speech, Art, and Music, as follows:

English: A minimum of six (6) credits must be completed in non-remedial courses offered by the Department of English. All of the courses offered in the Basic Writing and English as a Second Language series are considered to be remedial in nature. Credits earned in these courses cannot be applied against the 6-credit English requirement. In addition, all students not specifically exempted, as explained below, must pass the English Proficiency Examination.

Each student will be required to demonstrate his ability to express himself clearly and effectively in formal English. The procedures for doing this are as follows:

- a. All entering freshmen will take a *Placement Examination* in written English. On the basis of this examination, they will be placed in Basic Writing 1, 2, or 3 and will be expected to continue in the sequence until they have finished Basic Writing. Students in the School of Nursing who demonstrate exceptional maturity as writers will not be required to take Basic Writing or the Proficiency Examination and may meet the 6-credit requirement

by selecting appropriate courses in writing or literature from the various English Department offerings.

- b. All students placed in Basic Writing are required to take a *Writing Proficiency Examination* at the time they complete English 3. Students who pass the examination will have met the writing requirement of the College. Students who do not pass must take the examination again. In order to be certain that their graduation will not be deferred, students should arrange to re-take the examination not later than the junior year. (The schedule for examinations is listed in the English Department Office.)
- c. Students who entered The City College before the Spring 1971 and who have not taken Basic Writing 3 may register for that course if they want help in preparing for the Proficiency Examination. Students who have had Basic Writing 3 but who fail the examination will be referred to the Writing Center for tutorial help.
- d. Students who, in any course in the College, are found to be deficient in written English, are to be referred to the Writing Center, where various types of tutorial help are available.

Speech: Proficiency in spoken English is a requirement of the baccalaureate curriculum of the School of Nursing. Each student must demonstrate an acceptable pattern of spoken English.

To fulfill this requirement, all entering students should report to the Department of Speech and Theatre (S-3-944) before March 15 or October 15 of their first semester to make an appointment for an *Achievement Examination* in spoken English. Those students who pass the examination will be exempt from any course work in Speech. Students whose pattern of oral communication is below acceptable standards will be assigned to remedial classes. Others will be counseled, depending upon their performance and career objectives, on the advisability of taking specific Speech courses.

Those students who elect to take Speech 1, Foundations of Speech, need not take the Achievement Examination. As far as possible, the Achievement Examination or Speech 1 should be completed by the end of the student's first year in the School of Nursing.

Art and Music: A minimum of four (4) credits, two (2) in work under each Department, must be taken.

Group IV.

THE NURSING MAJOR

The Nursing component of the baccalaureate curriculum includes the courses listed below.

Lower Division—Non-Clinical Courses

Nursing 3
Nursing 11
Nursing 21, 22
Nursing 51
Nursing 81

Lower Division—Clinical Courses

Nursing 31
Nursing 41

Upper Division—Non-Clinical Courses

Nursing 71
Nursing 72
Nursing 91

Upper Division—Clinical Courses

Nursing 32
Nursing 33
Nursing 52
Nursing 61

These courses must be taken in the sequence presented in the curriculum outline which appears on the preceding pages.

Completion of those courses designated as upper division work is required of all candidates for the Bachelor of Science degree in the School of Nursing.

Group V.

ELECTIVES

Electives are to be selected with appropriate guidance.

Offerings in psychology, philosophy, social sciences, and language are recommended.

Group VI.

PHYSICAL EDUCATION

Students are required to complete two (2) credits in Physical Education.

DEPARTMENTAL EXEMPTION EXAMINATIONS

Qualified students may be excused from certain required courses offered by Departments of the College of Liberal Arts and Science and from certain lower division non-clinical nursing courses by taking Departmental Exemption Examinations in these subjects. This plan is intended for superior students who have some background in the subject, or who can prepare themselves for the examination by independent study. Registered Nurse students who feel that they have achieved a level of knowledge which equals that derived from a college course may wish to take these examinations in such areas as general biology, anatomy and physiology, bacteriology, general chemistry, psychology, growth and development, nutrition, and epidemiology.

Departmental Exemption Examinations in lower division clinical courses are available to Registered Nurse students who feel that they have had extensive preparation in the various areas of nursing. Graduates of diploma programs who demonstrate an acceptable level of competence are eligible for both exemption from appropriate lower division clinical courses and the granting of credit toward the baccalaureate degree. A total of no more than sixty credits may be earned through Departmental Exemption Examinations. Graduates of Associate degree programs in nursing who demonstrate an acceptable level of competence are eligible only for course exemption; since these students are simply validating competence in nursing courses for which transfer credit has already been awarded.

For students in the School of Nursing, Departmental Exemption Examinations are rated on a scale ranging from A to F. A student must achieve at least a grade of C on any such examination in order to be considered for course exemption or course exemption and credit award. A student may take a Departmental Exemption Examination in a course only once. A student who fails to achieve a grade of C on any examination should consult with his faculty adviser and plan to take the course in the earliest possible semester. Credits earned by successful performance on Exemption Examinations are not used in the total to compute the scholastic average.

Students in good standing who wish to take an Exemption Examination in a course offered by a department of the College of Liberal Arts and Science should apply directly to the Chairman of the appropriate department.

Exemption Examinations in courses offered by the School of Nursing are normally given in October and March. A detailed schedule of these examinations and specific instructions for interested students will be posted about a month in advance on the School of Nursing bulletin boards located in Shepard Hall on the main campus and in Guggenheim Hall at 5 East 98th Street.

THE MOUNT SINAI SCHOOL OF NURSING: COURSE OFFERINGS 1972-1973

Courses are offered as often as enrollment justifies and staff is available; not every course is offered every term. The offerings for each term are listed in the Schedule of Courses, which is issued about a month before each registration. Courses may be cancelled without notice.

Nursing 1. Introduction to Nursing I. Presents an historical and philosophical survey of the relationship between social forces and concurrent health services. Emphasizes the development of Nursing as a profession, with consideration of historic roles and relationships of the nurse on the health team. 2 hrs. lec. wk.; 2 cr. Will be offered for the last time during the academic year 1972-1973.

Nursing 2. Introduction to Nursing II. Presents a concept of current trends in nursing and health care. Recent social legislation is discussed and related to problems of urban living and ghetto residents. Current forces for change in the delivery of health services are emphasized with the emerging concepts of community medicine and citizen involvement in program planning. Community resources will be utilized as necessary. 2 hrs. lec. wk.; 2 cr. Prerequisite: Nursing 1. Will be offered for the last time during the academic year 1972-1973.

Nursing 3. Introduction to Nursing. Explores changing relationships among social forces, health problems, and delivery of health services from the beginning of the nineteenth century through the foreseeable future. Discusses the development of health professions with emphasis on nursing. 2 hrs. lec. wk.; 2 cr. Prerequisites: 32 credits, to include Chemistry; Biology; Sociology; Psychology; and Physics. Course open to non-nursing majors who meet prerequisites.

Nursing 11. Nutrition. Presents basic concepts of normal nutrition. Includes discussion of effects of religious, cultural, social, and environmental factors as they affect food practices and attitudes toward food. Emphasis is directed to translation of principles of nutrition to the education of the laity. 3 hrs. lec. wk.; 3 cr. Prerequisites: Chemistry 5, 6 or Chemistry 3, 4, 8. Open to all students in the College.

Nursing 21, 22. Growth and Development. Explores the physical, social, intellectual, and emotional components of growth and development and their interrelationships from birth through senescence. Emphasizes crisis theory and primary prevention as they relate to the role of the nurse on the health team. Must be taken in sequence. Nursing 21: 2 hrs. lec. wk.; 2 cr. Prerequisites: Nursing 1, 2; Psychology 1. Nursing 22: 2 hrs. lec. wk.; 2 cr.

Nursing 31. Introduction to Clinical Nursing. Designed to introduce the student to nursing needs of the hospitalized patient, and to the application of principles from the biological, physical, and social sciences in meeting these needs. Serves as a foundation for all subsequent clinical nursing courses, through the development of the fundamental knowledges, skills, and attitudes essential to clinical decision making. 6 hrs. lec., 12 hrs. clinical lab. wk.; 10 cr. Prerequisites: Nursing 1, 2 OR Nursing 3, Nursing 11, 21, 22; Biology 240, 250; Psychology 1. Corequisite: Nursing 51.

Nursing 32. Advanced Medical-Surgical Nursing. Builds on the fundamental knowledges, skills and attitudes developed in the basic medical-surgical nursing course. Designed to help the student to function with greater independence and skill as a result of improved clinical decision-making ability. Using an interdisciplinary approach, and community orientation, an attempt is made to foster intellectual curiosity and to stimulate the student to assume a greater responsibility for his or her own learning. 2 hrs. lec., 6 hrs. clinical lab. wk.; 4 cr. Prerequisite: Nursing 31.

Nursing 33. Advanced Clinical Nursing. Provides an introduction to specialization in nursing which has evolved in our rapidly developing technological society and has become an integral part of our health care delivery system. Experience will be planned in the clinical area of the student's choice and seminars will be structured on an interdisciplinary basis. Emphasis will be placed on nursing by objective. 2 hrs. sem., 6 hrs. clinical lab. wk.; 4 cr. Prerequisite: Nursing 32. Corequisite: Nursing 72.

Nursing 41. Nursing in Maternal and Child Health. Designed to develop beginning skills basic to care of the maternity patient and her family during the child-bearing cycle. Includes discussion of fertility problems, of the mother's health between pregnancies, of family planning services, and of community resources available. During the pediatric sequence, problems of ill children and their families will be discussed. The role of the nurse in comprehensive child care will be emphasized. 3 hrs. lec., 18 hrs. clinical lab. wk.; 9 cr. Prerequisites: Nursing 21, 22, 31.

Nursing 51. Nursing as an Interpersonal Process. Provides an introduction to nursing as an interpersonal process. Basic communication skills are identified; interviewing techniques are demonstrated through the media of role playing and process recordings. Principles of learning and teaching are presented and beginning concepts of group process introduced. Influence of socio-cultural and economic factors in the interpersonal process is emphasized. 2 hrs. lec. wk.; 2 cr. Corequisite: Nursing 31.

Nursing 52. Psychiatric Nursing. This upper division course presents basic concepts of mental illness in the context of the individual, his environment, and his society. The course focuses on all aspects of prevention—primary, secondary, and tertiary. Clinical experience is offered in hospital and community agencies and provides the student with an opportunity to function as a participant-observer with groups and to develop therapeutic relationships with individual patients. 2 hrs. seminar, 12 hrs. clinical lab. wk.; 6 cr. Prerequisites: Nursing 21, 22, 31, 41, 51.

Nursing 61. Community Nursing. Presents the nurse's role in the community, with case findings, health teaching, and crisis intervention as major processes. Experience is provided in community health agencies, with continuing critiques of the availability, accessibility, and acceptability of care provided. The role of home nursing agencies is discussed, and the communication structure which is necessary in the health care system, for appropriate referral and continuity of care. 2 hrs. seminar, 12 hrs. clinical lab. wk.; 6 cr. Prerequisites: Nursing 31, 41, 81.

Nursing 71. Search and Research in Nursing. An introductory course designed to help the student appreciate research methodology, and the definition and study of nursing care problems. Statistical concepts are presented, to assist the student to read and understand the literature. 2 hrs. lec. wk.; 2 cr. Prerequisites: Nursing 31, 41.

Nursing 72. Nursing Studies. Students will have an opportunity to define a nursing care problem under guidance; to design a study and undertake the process of data collection; and to develop the conclusions and recommendations which are appropriate. 2 hrs. rec. wk.; 2 cr. Prerequisite: Nursing 71. Corequisite: Nursing 33.

Nursing 81. Epidemiology. Presents a variety of environmental factors which are related to disease processes, and the measures which are essential to control. Particular emphasis will be directed to current problems of the urban centers, lead poisoning, pica, asbestosis, parasites, etc. 3 hrs. lec. wk.; 3 cr. Prerequisites: Biology 250; Nursing 31. Course open to non-nursing majors who have completed Biology 250.

Nursing 91. Dimensions of Professional Nursing Practice. A seminar for the discussion of the current problems and issues of nursing practice. Particular attention will be directed to the study of the National Commission of Nursing and Nursing Education, and to current emphasis on the expanded role of the nurse. 2 hrs. seminar wk.; 2 cr. Prerequisites: Nursing 31, 41.

Nursing 92. Nursing Practice and the Law. Provides opportunity to explore the legal status of the nurse; licensure and the nature of the Nurse Practice Act; contracts and the benefits derived; the criteria for establishing that an informed consent exists; and liability for malpractice. 2 hrs. lec. wk.; 2 cr. Prerequisites: Nursing 31, 41.

COLLEGE OF LIBERAL ARTS AND SCIENCE: SUPPORTING COURSES

1972-1973

Courses are offered as often as enrollment justifies and staff is available; not every course is offered every term. The offerings for each term are listed in the Schedule of Courses, which is issued about a month before each registration. Courses may be cancelled without notice.

DEPARTMENT OF ANTHROPOLOGY

The student may take any course of appropriate credit value for which he meets the prerequisites established by the Department. Please consult the Bulletin of the College of Liberal Arts and Science.

DEPARTMENT OF ART

The student may take any course of appropriate credit value for which he meets the prerequisites established by the Department. Please consult the Bulletin of the College of Liberal Arts and Science.

DEPARTMENT OF BIOLOGY

Biology 3. Fundamentals of Living Systems. The basic properties of living systems: metabolism, growth, responsiveness, reproduction, and adaptation at various levels of biological organization from the sub-cellular to the community. This course is prerequisite to all Biology electives. 3 lec. 3 lab. hrs. wk.; 4 cr.

Biology 240. Survey of Human Anatomy and Physiology. Structure and functions of human organ systems with special reference to neuro-muscular activity and biomechanics, circulation, respiration and alimentation in relation to physical fitness. 2 lec., 1 rec., 3 lab. hrs. wk.; 4 cr.

Biology 250. General Bacteriology. Structure and functions of bacteria, basic principles of bacteriological techniques, applications to physical education in schools, summer camps, and general physical welfare. 2 lec., 3 lab. or field trip hrs. wk.; 4 cr.

DEPARTMENT OF CHEMISTRY

Chemistry 3, 4. General Chemistry. Two terms; 3 lec. hrs., 1 rec. hr. wk.; 3 cr. each term. Prerequisites: Math. 54 and 1 yr. high school chemistry or physics, or Math 56 (or its high school equivalent).

Chemistry 5, 6. General Chemistry. For students with a limited high school mathematics background. 3 lec. hrs., 1 rec. hr., and 3 lab. hrs. wk.; 3 cr. each term. Prerequisite: Math. 54.

Chemistry 8. Basic Laboratory Techniques. One term, 5 lab. hrs. wk.; 2 cr. Prerequisite: Chemistry 3. Corequisite: Chemistry 4.

DEPARTMENT OF ENGLISH

English 1. Basic Writing. Diagnosis of individual writing problems; practice in the sentence and paragraph. 4 hrs. wk.; 2 cr. P/J.

English 2. Basic Writing. The short expository essay. 4 hrs. wk.; 2 cr.

English 3. The Long Paper. 3 hrs. wk.; 3 cr.

English 40. Practical Writing. Expository writing, oriented to the various academic areas. Practice in the styles and forms of writing required in specific disciplines. Readings that acquaint the student with standards of good writing in his field. 3 hrs. wk.; 3 cr. Prerequisite: Basic Writing 3, Proficiency Examination, or exemption from both on the basis of the Placement Test.

40.1. Writing for the Humanities

40.2. Writing for the Social Sciences

40.3. Writing for Science and Technology (Spring Semester)

(Students in the School of Nursing who elect to take a writing course in English as part of the 6-credit requirement, may take any one of the 40 point series of courses.)

DEPARTMENT OF MUSIC

The student may take any course of appropriate credit value for which he meets the prerequisites established by the Department. Please consult the Bulletin of the College of Liberal Arts and Science.

DEPARTMENT OF PHYSICAL AND HEALTH EDUCATION

Please consult the Bulletin of the College of Liberal Arts and Science and the latest Schedule of Classes for information on course offerings.

DEPARTMENT OF PHYSICS

Physics 3, 4. General Physics. 3 lec. hrs., 1 rec. hr. wk.; 3 lab. hrs. alt. wks.; 4 cr. per term. Nursing students must obtain written permission from both the School of Nursing faculty adviser and the Chairman of the Physics Department prior to registration for this course sequence.

Physics 5, 6. Ideas of Physics. A non-mathematical course in the ideas of physics and the laws of nature; the uses of science, the nature of force, time and distance scales, irreversibility, entropy, cosmology, space exploration, relativity, quantum theory, symmetry laws, science and society. Lectures, demonstrations, films, outside readings. 3 hrs. wk.; 3 cr. per term.

DEPARTMENT OF PSYCHOLOGY

Psychology 1. General Psychology. Introduces the essential principles of psychology as a scientific study of behavior and experience. Prerequisite to all subsequent work in psychology, except Psychology 67. 3 lec., 1 rec. hrs. wk.; 3 cr.

DEPARTMENT OF SOCIOLOGY

Sociology 5. Introductory Sociology. Presents sociology as a scientific and humanistic discipline: "the scientific study of society." The nature of human group behavior, social institutions, and relationships and processes of interaction between individuals and groups as they are socially conditioned. 3 hrs. wk.; 3 cr.

DEPARTMENT OF SPEECH

Speech 1. Foundations of Speech. This course is designed (1) to enhance the student's understanding of the distinctive nature of the spoken word and the many different ways in which it functions in the world in which we live and (2) to help him establish as habits the speech skills required to express ideas and feelings with clarity, sensitivity, and force. Assigned readings; voice and articulation drills; reading, speaking, and listening exercises. 3 hrs. wk. and regular conferences; 3 cr.

STUDENT LIFE AND SERVICES

ORIENTATION OF NEW STUDENTS

The City College's Department of Student Personnel Services sponsors a series of orientation sessions for all new students. In addition the School of Nursing provides supplementary orientation support services. The Admissions Office of the School will make available to the new student, prior to his initial registration, information concerning the aspects of student life which are most important to him (e.g. registration, curricular guidance, financial assistance, residence facilities). Early in the academic year, social gatherings are generally planned to enable the new student to become acquainted with the Administration, Faculty, and student body of the School of Nursing.

CURRICULAR GUIDANCE

The School of Nursing provides curricular guidance for all students enrolled in the baccalaureate nursing program.

Prior to the student's initial registration, he will be given guidance in the selection of courses for the first term by members of the faculty and the staff of the Admissions Office of the School of Nursing.

The student will also be notified of the name of the faculty member who will act as his adviser throughout the program. The student is responsible for meeting with his adviser early in the first semester to discuss his academic program for that term and to do preliminary planning for the future. Thereafter, the student is responsible for scheduling regular conferences not less frequently than once each semester.

Offices of the faculty are located on the third floor of Guggenheim Hall, 5 East 98th Street. Schedules of the hours available for advisement conferences are posted for each faculty member.

Students in other divisions of the College who plan to seek admission to the School of Nursing are urged to consult with a member of the School of Nursing faculty in program planning. Initial contact should be made through the School of Nursing Admissions Office.

HEALTH SERVICES AND MEDICAL REGULATIONS

The Health Services of the College are the responsibility of the Department of Physical and Health Education through its medical division. The Medical Office for men is in Wingate 109, for women in Park 07.

No student is admitted to the College whose condition may be hazardous to the health of his associates, or whose health may be jeopardized by curricular obligations. To insure these community health standards, a periodic medical examination will be required at stated intervals.

Students with remediable physical or health defects are required to report these conditions, with evidence that the problems have had the attention of parents, guardian, or family medical adviser. Failure to report as directed may result in debarment from classes until the situation is clarified and appropriate evidence on hand.

Students who become pregnant should inform the medical officer in accordance with the regulations of the Board of Higher Education. The granting and duration of a leave will be determined on the basis of the medical evidence.

Emergency first aid treatment is provided, upon request, until the student can consult his own physician.

Prior to registration in clinical nursing courses, the nursing student must submit a complete report of a physical examination including the following: chest x-ray, urinalysis; complete blood count; and other indicated laboratory work requested by the examining physician. In addition, a program of immunization, as follows, is defined for all students, and a certificate must be submitted certifying to these:

- Small pox vaccination
- Polio injection
- Tetanus toxoid; Diphtheria, Pertussis

Other appropriate laboratory tests will be required in preparation for more advanced clinical experiences.

Those students who reside in Guggenheim Hall may seek medical services in the Emergency Room of The Mount Sinai Hospital, when acute illness occurs. The student will be expected to pay for such services at the usual rates.

STUDENT UNIFORMS

Students purchase uniforms prior to undertaking the series of clinical nursing courses, normally in the third year of the program. Each student will be required to purchase five blue and white plaid student uniforms, one navy blue public health uniform, one sweater, two caps, name tapes, and white shoes. The total cost is approximately \$150.

Students who are planning to register for the first clinical course, Nursing 31, must be measured for uniforms and make payment in full, three months prior to the onset of classes. Unless this has been accomplished on schedule, registration for Nursing 31 will not be possible.

RESIDENCE FACILITIES

Limited space is available to students matriculated in the School of Nursing for residence in Guggenheim Hall, 5 East 98th Street. Priority in the assignment of rooms is given to those upperclassmen who, for academic reasons or difficulty in commutation, find this necessary.

The cost of a single furnished room is \$50 per month, payable in advance by semester. Students purchase meals at their own expense; ample dining facilities are available both at The Mount Sinai Hospital and on the main campus. Students living in the Residence are required to pay \$7.50 per semester as an Activities Fee. A deposit of \$50 is required of all students prior to their occupying a room. This deposit will be returned when the room, once vacated, is determined to be in satisfactory condition.

An application for residence facilities may be obtained from the School of Nursing Admissions Office. Decisions on all requests will be made by the administrative officers on the basis of individual evaluation.

STUDENT ORGANIZATIONS

The By-Laws of the Board of Higher Education provide:

"Any group of students may form an organization, association, club or chapter by filing with the appropriately elected student government organization of the college or school at which they are enrolled or in attendance and with an officer to be designated by the faculty of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.

However, no group or organization with a program against the religion of a particular group or against a particular race shall be permitted to organize or continue at any college or school. No organization, military or semi-military in character, not connected with established college or school courses, shall be permitted without the authorization of the faculty and appropriately elected student government of the Board."

The Faculty Senate recognizes the Dean of Students and the Department of Student Personnel Services under his jurisdiction as its educative and administrative agent in all matters affecting the extra-curricular life and conduct of students, with the exception of athletics and those matters under the purview of the academic deans.

Students in the School of Nursing have formed a Student Council. Every student who is matriculated in the School of Nursing is automatically a member. Each class has the opportunity to elect two representatives to sit on the governing board and to represent the interests and concerns of their constituents. The Student Council represents the official voice of the students, and through its committee structure provides mechanisms for achieving student goals. Meetings are held periodically and are an effective way of communicating needs and discussing current issues. The Student Council publishes a newspaper providing information and a channel of communication. The School of Nursing elects a student representative to the Student Senate of the total College.

SCHOLARSHIPS, GRANTS AND LOANS

The School of Nursing participates in a variety of scholarship, grant, and loan programs for full-time matriculated students in the baccalaureate nursing program. Some of the types of financial assistance made available to students are described below.

FEDERAL NURSING STUDENT SCHOLARSHIP PROGRAM

The purpose of the Nursing Student Scholarship Program is to assist students of exceptional financial need to undertake courses of study leading to careers in nursing. Federal funds are allocated by the Department of Health, Education, and Welfare to accredited schools of nursing. These schools are responsible for selecting the recipients of such scholarships and for determining the amount of the award. Assistance from this source does not have to be repaid.

A school's eligibility for federal funds is determined by the previous year's enrollment. Thus, during the first five years of the program when the School of Nursing is in the stage of early expansion, the funds received by the School will be based on a lesser enrollment than prevails. For this reason, the following guidelines have been established.

1. Priority for assistance will be accorded students who have successfully progressed beyond the first year.
2. Students on academic probation will be considered ineligible for scholarship assistance.
3. Awards will be made to students in light of financial need; professional potential, academic accomplishment; and service to the School.

Applications for assistance may be obtained at the College Financial Aid Office, 280 Convent Avenue, or at the School of Nursing Admissions Office, 5 East 98th Street. Application forms must be completed in full and supported by appropriately certified documentation as specified in the instruction sheet which accompanies the form. Applications which have not been so completed cannot be given consideration. Applications must be submitted in person by the student no later than October 13 for the fall term, February 15 for the spring term, and June 15 for summer session. Applications will be reviewed by the Committee on Scholarships of the School of Nursing and notice of any award sent by mail to the applicant.

FEDERAL STUDENT NURSING LOAN PROGRAM

Federal Funds are allocated by the Department of Health, Education, and Welfare to accredited schools of nursing. The schools are responsible for selecting recipients of loans and for determining the amount of assistance the student requires. Subject to the resources of the School, a student may borrow a maximum of \$1500 per academic year, and the total of a student's loans for all years may not exceed \$6000. Borrowers have a ten-year period in which to repay the total amount of the loans undertaken. Provisions are made, under specific circumstances, for deferment and cancellation of portions of the total amount borrowed. The interest rate is fixed at 3%.

To apply for a Federal Nursing Loan, the student must have on file with the School of Nursing a current application for financial assistance, as described above. The student must submit in addition to this a written request for a loan, citing therein the exact amount of the loan which he wishes to assume. Requests will be considered and notification of the determination sent by mail to the student.

NEW YORK STATE REGENTS SCHOLAR INCENTIVE PROGRAM

New York residents who are citizens or resident aliens, who are full-time matriculated students, and who pay a tuition charge (exclusive of fees) in excess of \$200 per year are eligible to apply for a Scholar Incentive Award. Information and a Payment Application for the Scholar Incentive Program are available from the Regents Examination and Scholarship Center, State Education Department, 800 North Pearl Street, Albany, New York 12204.

NEW YORK STATE REGENTS SCHOLARSHIP FOR BASIC PROFESSIONAL EDUCATION IN NURSING

This scholarship is awarded on a competitive basis to students who have made special application for such awards and who have taken the required competitive examination. Recipients of a Regents Scholarship may apply funds thus received against the educational expenses of the baccalaureate program. Information about this scholarship may be obtained from the Regents Examination and Scholarship Center, State Education Department, 800 North Pearl Street, Albany, New York 12204.

NEW YORK HIGHER EDUCATION ASSISTANCE CORPORATION

New York residents may apply for \$1,500 for each of their academic years of study, up to a maximum of \$7,500. Repayment of the principal and interest does not begin until nine months after the student ends his studies. Interest on the unpaid balance is 7% per annum and repayment may be extended over a ten-year period. These loans are approved through the state banking system and applications may be obtained at participating banks or at the College Financial Aid Office, 280 Convent Avenue.

COLLEGE WORK-STUDY PROGRAM

Full-time students with financial need may work up to an average of 15 hours a week during the school year and up to 40 hours a week during vacation periods. Work opportunities include jobs on campus, in the library and other college offices, and with non-profit community agencies. Hours are arranged around class schedules and pay usually ranges from \$1.85 to \$3.00 per hour. Interested students should inquire at the College Financial Aid Office, 280 Convent Avenue.

DEPARTMENT OF STUDENT PERSONNEL SERVICES

BERNARD SOHMER, *Dean of Students*

Members of the Department work collaboratively with classroom faculty and students in the following areas:

1. Counseling and Psychological Services: This Division provides professional counseling for students with psychological, educational, and vocational problems. The counselors are prepared to talk with students, individually and in groups, about psychological difficulties which interfere with the work at the College; and to discuss questions students may have about their educational or vocational goals, or difficulties with their college program. Office: Administration 210.

2. Reading and Study Program: The program is designed to help students improve their reading speed and comprehension. Both classwork and individual consultations are available. Office: Administration 210.

3. Selective Service and Veterans' Affairs: This office serves as the official liaison between students and matters relating to Selective Service. Office: 280 Convent Avenue.

4. Short-Term Loans: The Department administers a short-term loan fund. Office: Finley 214.

5. Placement: The Placement Office helps undergraduates seeking part-time temporary work at the College or elsewhere. It also advises graduating seniors about employment opportunities and the techniques of job-seeking, and arranges interviews on the campus with prospective employers. Office: Finley 423.

Cooperative Education: This plan of education provides for alternating periods of academic study and practical, related work experience. It offers students opportunity to apply what they have learned to gain experience and to test career goals. Inquiry as to whether this type of education is appropriate for you may be made in Finley 423.

6. Health Guidance: This office, together with the Health Guidance Board, serves the needs of the physically handicapped students. Recommendations concerning students under the guidance of this Board are carried out by an Executive Officer who is a member of the Department. Office: Administration 210.

7. Security, Welfare and Safety: The Department is responsible for the security, welfare and safety of all members of the College community. All thefts, accidents, and molestations should be reported directly to the Security Office. Office: Finley 136.

8. Foreign Students: A Foreign Student Adviser is available to all undergraduate students from other lands to discuss matters of a non-academic nature. Foreign Students enrolling at the College are strongly encouraged to visit the Foreign Student Adviser as soon as possible after their arrival, so that they can receive any required assistance. Office: Finley 123.

Evaluation of foreign credentials, visa renewal, and issuance of work permits is effected through the Office of the Registrar, Room 110A, Administration Building.

The International Student Association, consisting of both foreign and American students, has as its purpose providing services for newly arrived students and cultural and social activities for its members. All Foreign Students are automatically members

of the Association. An office is maintained in the Finley Student Center for the use of the members.

9. Freshman Orientation: Members of the Department conduct a series of orientation lectures available to all entering students. Office: Finley 120.

10. The John H. Finley Student Center: The Department is responsible for the administration and maintenance of the Center and its facilities. This center, located in Finley Hall on the South Campus, contains headquarters and meeting places for most student organizations, the editorial offices of the student newspapers, student lounges, and rooms for student and faculty activities. The Center sponsors various social and cultural programs for the College community. Office: Finley 152.

11. Student Senate and Student Organizations: Members of the Department work closely with the officers of student organizations and publications. They also counsel and advise individual members. The adviser to student organizations is located in Finley 120.

12. Financial Advisement for Student Organizations: The Financial Adviser to student organizations works closely with the officers of organizations in assisting them to establish proper financial policies and procedures. Office: Finley 123.

13. Service Agencies, Community Service and Fund Drives: The Department supervises the work of such agencies as the Blood Bank Council and provides opportunities for voluntary work by students in community agencies, and coordinates all student fund drives on campus. Office: Finley 120.

14. Human Relations Training: This personal development program within the Division of Special Programs is designed to help students achieve greater self-awareness and self-understanding in their interpersonal relationships. Office: Finley 104.

The Division of Special Programs also offers the RICORSO program. RICORSO is a series of 8-week sessions consisting of sensitivity training, plus such specialized workshops as Student Faculty Agencies, Communities, Music, The Silent Language, Yoga, Theater Games, Student Faculty T-group, and others. Each group will have a limited registration to insure an intensive small group experience. Further information and applications are available in Finley 104.

15. Student Conduct: All matters pertaining to student conduct outside of the classroom are referred to the Associate Dean of Students. Office: Finley 214.

16. Student Records and References: The Department maintains a student personnel folder on all undergraduates, and is responsible for replying to requests for reference material from graduate schools and prospective employers. Office: Finley 214.

17. Evaluation, Research and Testing: The Department conducts various testing programs for Departments and students. In addition, it initiates and participates in research and evaluation studies to improve student services and programs. Office: Administration 210.

18. ID Cards: The Department prepares photo ID cards for students, faculty and staff members of the College. Office: Finley 206.

OFFICE OF THE REGISTRAR

PETER PREHN, *Registrar*

B.A., The City College, 1932; M.A., Columbia, 1934.

The Registrar's Office is responsible for keeping all academic records, for the admission of all students to the College, and for the evaluation (in conjunction with departmental representatives) of all records of transfer students. Enrollment in courses and sections is conducted by the Registrar with the assistance of the teaching staff. The student's permanent record card in the Registrar's Office not only contains his complete academic record but shows any important decisions (dismissal, resignation, reinstatement, arrangements for special final examinations, etc.) which have been made in connection with his attendance at the College. This office is also responsible for checking degree requirements and certifying to the faculty the names of candidates who have fulfilled all requirements for their respective degrees.

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THE MOUNT SINAI SCHOOL OF NURSING

ADMINISTRATION AND FACULTY

MARIAN H. HOSFORD	<i>Dean</i>
B.S., St. John's University, 1945; M.A., New York University, 1947; Ed.D., Columbia University, 1962.	
MIRIAM L. COLE, R.N.	<i>Associate Professor</i>
B.S., New York University, 1948; M.P.H., University of North Carolina, 1958.	
ELEANOR RUDICK, R.N., Ed.D.	<i>Associate Professor</i>
B.S., Hunter College, 1954; A.M., Columbia University, 1955; Ed.D. 1963.	
PHYLLIS CAMPBELL, R.N.	<i>Assistant Professor</i>
B.S., University of Pittsburgh, 1965; A.M., Columbia University, 1969.	
NORMA D. CLARKE, R.N.	<i>Assistant Professor</i>
B.S., New York University, 1966; M.A., 1970.	
ANNE J. DOYLE, R.N.	<i>Assistant Professor</i>
B.S., New York University, 1959; M.S., Hunter College, 1969.	
DOROTHEA L. HORSTMANN, R.D.	<i>Assistant Professor</i>
B.S., Skidmore College, 1937; M.A., Columbia University, 1969.	
HELGA J. MACKIE, R.N.	<i>Assistant Professor</i>
B.S., New York University, 1956; M.A., 1958.	
JUDITH NIERENBERG, R.N.	<i>Assistant Professor (p.t.)</i>
B.S., University of Vermont, 1960; M.A., Columbia University, 1968.	
MARGUERITE E. SHALLER, R.N.	<i>Instructor</i>
A.B., Hartwick College, 1968; M.S., New York Medical College, 1970.	
DAVID J. FOX, Ph.D.	<i>Professor (Adjunct)</i>
B.S.S., The City College, 1949; M.A., 1950; Ph.D., Columbia University, 1955.	

THE FACULTY SENATE

In 1969 the Faculty Senate, replacing the General Faculty, was established by action of the B.H.E. The membership consists of the President, the Provost, the full academic deans and the Dean of Students, ex officio, without vote, senior senators elected by persons of professional rank in each department and fifteen junior senators representing all part-time teachers, instructors, and lecturers. Among its Standing Committees are the following:

Academic Freedom and Faculty Interests	Library
Administration	Promotional Procedures
Alumni Activities	Research
Elections	Student Affairs
Extension and Urban Services	Student Center
Financial Planning	Student Discipline
Intercollegiate Athletics	Student Personnel Services

In addition to the powers and duties implied in the creating of the Standing Committees, the Faculty Senate is the voice of the Faculty of The City College in all matters which may appropriately be brought before it, without encroaching on the prerogatives and powers appropriate to the several faculties of the constituent Schools and of the College of Liberal Arts and Science.

THE POLICY ADVISORY COUNCIL

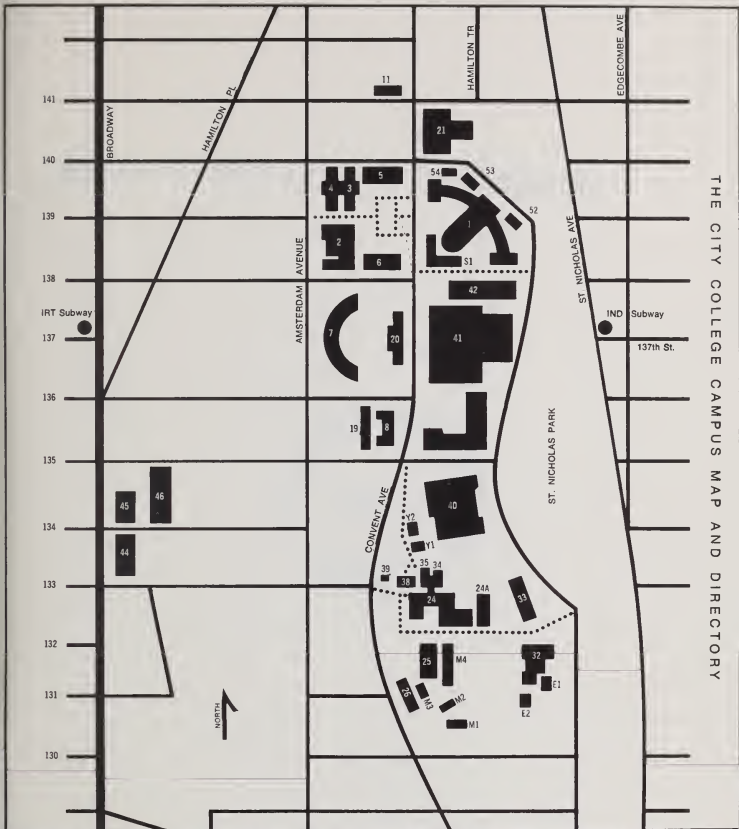
The Policy Advisory Council advises the President on all matters of policy brought before it. It reviews and keeps under continuous study all matters of major policy affecting the College, its students, its officers of instruction and administration, its programs of instruction and research, its facilities, its services to the urban community, its finances, construction programs, and any other items of policy consideration which may appropriately be brought before it.

Membership includes the President, the Academic Vice President, all full academic Deans, the Dean of the School of General Studies, the Dean of Students, the Librarian, the Chairman of the Executive Committee of the Faculty Senate and six other faculty senators, the elected head of the Undergraduate Senate and four other members of the Undergraduate Senate, and the elected head of the Graduate Student Council and one other graduate student, a representative of the Alumni Association, a representative of the Alumni Fund, one representative (to be selected in a manner determined by those affected) of the non-teaching staff (administrative [without faculty rank or status], clerical, custodial, etc.) and one representative of the Community Advisory Committee. The Vice President for Administrative Affairs, the Faculty Ombudsman, and the Student Ombudsman participate without vote.

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THE CITY COLLEGE CAMPUS MAP AND DIRECTORY



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NOTE: Additional classroom space has been provided in temporary structures surrounding campus buildings. They carry the names of the adjacent buildings and their classrooms are numbered in the 800 series; hence, room S808 is located just outside Shepard Hall, room M801 outside Mott Hall and so on. See map of campus.

DIRECTIONS: Ind. subway express stops are located on St. Nicholas Ave. at 125th Street and 145th Street. The Fifth Avenue Coach No. 3 Convent Avenue bus stops at the campus. N.Y.C. Transit system No. 100 and 101 buses stop on Amsterdam Avenue adjacent to the campus.

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